



AACAP Annual Meeting Submission Roles

Author: An author on a poster or a paper is a contributor to the research that is being presented. However, this person is NOT a presenter. They do not have to attend the Annual Meeting and do not qualify for presenter registration rates. There can be a maximum of ten authors on an individual poster and/or paper.

Chair: A session chair takes the lead in organizing the session before the Annual Meeting and runs/moderates the live session in New York. This person is the main point of contact for AACAP throughout the planning process leading up to the Annual Meeting and will be responsible for coordinating the session in its entirety, from requesting additional AV equipment, to implementing any audience engagement strategies. They must register for and attend the Annual Meeting in person.

Co-Presenter: A co-presenter is a speaker in a session. This person is responsible for presenting the content as coordinated by the session chair(s). They will have the responsibility for reviewing and approving their contact information and their disclosures of financial relationships. They must register for and attend the Annual Meeting in person.

Discussant: A discussant is a speaker on a session that does not present their own data but instead, synthesizes data and ensures the audience understands the throughline in a session. They will have the same responsibilities as a co-presenter. They must register for and attend the Annual Meeting in person.

Presenting Author: A presenting author is the person who will be presenting a poster or an individual paper within a larger session during the Annual Meeting. They must register for and attend the Annual Meeting in person. There can be a maximum of two presenting authors on an individual poster and/or paper.

Submitter: The submitter enters all data for the submission to AACAP for review. This person does not need to be a presenter but must be in contact with all presenters listed on the session. They will receive an email upon completing the first step of a submission with a link to continue and/or make changes to the submission up until the deadline, February 15, 2023.